



EVERGREEN PRIMARY SCHOOL

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6368 8084

Notification No: 011/2018

11 January 2018

Dear Parent/Guardian,

Primary 4 Term One 2018 Level Letter

A warm welcome to Evergreen Primary School's Primary 4 family. 2018 will be an important year for your child/ward as he/she starts his/her journey into the final year in the foundation stage of Primary Education before moving to the 2-year orientation stage of P5 and P6. This year, we will continue to work with you and your child/ward in reaching his/her potential. We look forward to partnering with you in this exciting journey with your child/ward!

Each term, you will receive a letter which serves to inform and update you on matters pertaining to the P4 level. We seek your patience in thoroughly reading the contents of the letters. Should you have any queries or are in need of any clarification, do contact or email your child's/ward's form teacher. It is strongly recommended that you call the General Office at 6368 7705 to make an appointment with your child's/ward's teacher should you wish to meet him/her.

Every Student, An Engaged Learner

We believe in nurturing the joy of learning so that every child can discover his interests, grow his passions, and love what he is doing. Our school will be an exciting place for our students to acquire knowledge and skills, where learning is fun and with the necessary rigour. We encourage learning through play. This year, we have planned varied and fun learning experiences for our students, to stimulate interests and curiosity.

Level Theme

Our P4 level theme this year is "Innovators". In line with one of our school's shared values, "Dare to innovate", we want to instill in our students a spirit of enterprise. An enterprising person is able to quickly analyse complex issues and identify problems and gaps, develop new ideas, seize opportunities and take action. All level programmes and activities for our students will be anchored on the level theme to make learning meaningful and engaging.

Level Motto

Our P4 level motto, "There is a way to do it better - find it." will be guiding our students' way of thinking. This mind-set of continuously improving came from America's greatest inventor, Mr Thomas Edison. We will help our students venture out of their comfort zones and fail-safe modes. We will create a learning environment where trying is encouraged and failing is accepted as a step towards success and as part of overall learning.

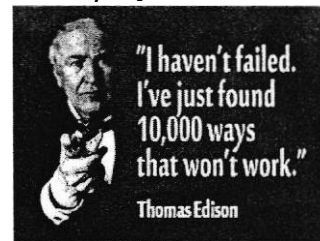
Let me share with you an inspiring story about Mr Thomas Edison. We all know he perfected the phonograph by recording "Mary Had a Little Lamb" on a piece of tin foil. He invented the light bulb as well as the power grid system, which could generate electricity and deliver it to homes through a network of wires. He also invented the world's first talking doll. He worked extremely hard and registered 1,093 patents. Throughout his life, Edison continued to invent or improve products and make significant contributions to X-ray technology, storage batteries, and motion pictures (movies). His inventions changed the world forever. They still influence the way we live today. However, as a child, Thomas Edison struggled in school but learned to love reading and conducting experiments. He could not have become what he was if not for the support and faith of his mother.

One day, Thomas Edison came home and gave a paper to his mother. He told her, "My teacher gave this paper to me and told me to only give it to my mother.

His mother's eyes were tearful as she read the letter out loud to her child: Your son is a genius. This school is too small for him and doesn't have enough good teachers for training him. Please teach him yourself.

After many, many years, after Edison's mother died and he was now one of the greatest inventors of the century, one day he was looking through old family things. Suddenly he saw a folded paper in the corner of a drawer in a desk. He took it and opened it up. On the paper was written: Your son is addled [mentally ill]. We won't let him come to school any more.

Edison cried for hours and then he wrote in his diary: "Thomas Alva Edison was an addled child that, by a hero mother, became the genius of the century."



Adapted from <http://rishikajain.com/2015/10/07/a-truly-inspiring-story-of-success-thomas-edison/>

Our students are fortunate to be in the Singapore education system where as educators, guided by the Singapore Curriculum Philosophy, we believe every child wants to and can learn. As we provide the safe and caring environment for our students in school, we hope parents will share our beliefs in your child and give your utmost support to your child.

Values for Term 1

In our school, we advocate 'Think Good, Do Good, Speak Good'. Students must respect themselves, their peers, teachers and school property at all times. We believe in nurturing socially responsible, values-centred students who care for their family, our community and our Singapore.

In Term 1, the value that our level will focus on is 'Respect'. Our students will set character targets and work towards internalizing and demonstrating 'Respect' in their daily interactions.

Primary 4: Multi-Modal Programme (MMP) — Enterprise: Innovation & Service (Toy Making)
 Our P4 students will be engaged in the school's Multi-Modal Programme in Term 1. The P4 level's MMP module for Term 1 will be an interdisciplinary project centered around the making of toys. The purpose of the project is allow students to integrate skills learnt from various subjects as well as to give them a platform to innovate and create.

This customised lesson package is designed by the P4 level teachers. The students will be guided through a series of lessons where they will define, ideate, build, test and share their creations with their peers and teachers. The toys that they will be making will be constructed from everyday household items or recycled materials. We hope parents will support the students in terms of materials gathering when the need arises.

Through this programme, we aim to allow students to apply critical and innovative thinking to a real-life situation; to apply knowledge acquired from various areas of learning; to foster communication skills through collective discussion and decision making and to attain and practise basic financial literacy related skills. Details of the module is as follows:

No. of Sessions	Date		Time
8	10/1 to 28/2	Wednesda s	7.30 a.m. to 9 a.m.

Primary 4 Buddy Programme

This is the first year our P4 students acted as buddies for all the new PI students during the first 3 Days of the Orientation Week from 2 Jan to 4 Jan. We are proud to say that our P4 students did a great job in helping the younger students settle well into a new environment. In caring for their younger peers, our P4 students felt respected and achieved a sense of pride. They learn to build better peer relationship and it is heartening to know that many are looking forward to continuing the friendship and bond during the common PI /P4 recess even though the programme has ended.

Every Parent. A Supportive Partner

Building on Trust, Partnering as One

Bringing up a child is like a voyage, and as a parent, you are the key navigator of your child's growth. His development is set primarily at home and in school. When these two environments are attuned to each other, your child benefits the most. A number of studies have connected home-school collaboration to better learning, healthy self-esteem, more positive attitudes and

behaviour in life. Therefore, we need your involvement in your child's education journey. It is important that we work hand-in-hand to help maximise your child's potential in life.

To better our working relationship with each other, let's observe the following principles.

- Trust is the foundation
- Remember the child
- Understand our shared responsibilities
- Seek common ground
- Together we work towards common goals



How can you be involved?

You can help by:

- Reinforcing good thinking habits with your child at home Home . 5400/ . community •
Providing a conducive learning environment at home for your child
- Setting learning goals with your child
- Monitoring and checking your child's work daily
- Working closely with the teachers
- Affirming and encouraging your child regularly
- Being part of the Parents' Support Group as a Parent Volunteer
*PSG sign-up is required on a yearly basis as parents' availability changes with time.

Every Teacher, A Caring Educator

At Evergreen Primary, we care. We want the best for our students and we wish to invite you to work hand-in-hand with us for the benefit of your child. The teachers supporting your child this academic year can be found in Annex A. Do feel free to contact or e-mail your child's/ward's form teacher should you require any clarifications. You can also contact me (Year Head) should you have any queries pertaining to the level. The e-mail addresses of the level and mother tongue teachers can also be found in Annex A.

The following annexes are attached for your reference.

Annex A: Form Teachers / Subject Teachers Contacts

Annex B: General Information

Annex C: Programmes / Events / Activities for Term 1

Last, but not least, we would like to take this opportunity to wish you and your family a prosperous and joyful year ahead. With your support, we look forward to celebrating your child's/ward's achievements in the year.

Do keep this letter for the year as it contains information relevant for the whole year. Kindly acknowledge the receipt of this letter and return the acknowledgement slip via your child/ward to his/her form teacher by 17/1/2018.

Thank You.

On behalf of the P3 Level,

Yours sincerely,

A handwritten signature in black ink, appearing to be the initials 'JC' or a similar stylized name.

Mrs Janice Chang Year Head P3 & P4

cc. Mrs Rabia Shahul (P), Mrs Pearlyn Wai (VP) and Mr Muhamad Nizam Abdullah (VP)

P4 Form Teachers I Subject Teachers Contacts

The e-mails of the level teachers are listed below. You can e-mail the teachers for any clarification, if required.

Class	Form Teacher I Co-Form Teacher		E-mail address
4 Care	Mr Alan Pillay		alan_pillay@moe.edu.sg
	Ms Gladys Wie Mao Suen (Co-FT)		gladys_wei_mao_suen@moe.edu.sg
4 Charity	Ms Khalisah Suherman		khalisah_suherman@moe.edu.sg
	Mr Phua Soon Teck (Co-FT)		phua_soon_teck@moe.edu.sg
	Ms Ratha d/o Pichai Odayar (Co-FT)		ratha_pichai_odayar@moe.edu.sg
4 Faith	Ms Sufilizah Bte Samsuri		sufilizah_samsuri@moe.edu.sg
	Mrs Tracy Lee (Co-FT)		tracy_pheck_tiang_choo@moe.edu.sg
	Mr Alex Devadass (Co-FT)		alex_devadass@moe.edu.sg
4 race	Mrs Rekha Naidu		rekha_karunanithi@moe.edu.sg
	Mdm Tan Yee Ying (Co-FT)		tan_yee_ying@moe.edu.sg
	Mrs Janice Chang (Co-FT)		lim_seok_lian@moe.edu.sg
4 Hope	Ms Lim Mei Shan		lim_mei_shan@moe.edu.sg
	Mdm Huang Donghong (Co-FT)		huang_dong_hong@moe.edu.sg
4 Joy	Ms Nalani Raja		nalani_raja@moe.edu.sg
	Mr Liew Ching Shyang (Co-FT)		liew_ching_shyang@moe.edu.sg
	Mr Alfiyan B Harith		alfiyan_b_harith@moe.edu.sg
Class	English	Math	Science
4 Care	Mr Alan Pillay	Ms Sufilizah Samsuri	Mrs Tracy Lee
4 Charity	Ms Khalisah Suherman	Mrs Janice Chang	Ms Lim Mei Shan
4 Faith	Mr Alex Devadass	Ms Sufilizah Samsuri	Mrs Tracy Lee
4 Grace	Mrs Rekha Naidu	Mrs Janice Chang	Mrs Tracy Lee
4 Hope	Mr Alan Pillay	Ms Lim Mei Shan	Ms Lim Mei Shan
4 Joy	Ms Khalisah Suherman	Ms Nalani Raja	Ms Nalani Raja
P4 pullOut			Ms Nalani Raja
MT Class	Mother-Tongue Teacher		E-mail Address
4 Care	Mr Qamarul Azahar B Ahmad Kamil		qamarul_azhar_ahmad_kamil@moe.edu.sg
4 Charity	Mr Amirul Asri Bin Hussin		amirul_asri_hussin@moe.edu.sg
4 Faith	Mdm Nor Zalifah Bte Abdul Ghaffar		nor_zalifah_abdul_ghaffar@moe.edu.sg
4 Grace	Mdm Tan Yee Ying		tan_yee_ying@moe.edu.sg
4 Hope	Mdm Kee Wai Ying		kee_wai_ying@moe.edu.sg
4 Joy	Mr Liew Ching Shyang		liew_ching_shyang@moe.edu.sg

MT Class	Mother-tongue Teacher	Mother-tongue Teacher
Language Room 1	Mr Phua Soon Teck	phua soon_teck@moe.edu.sg
Language Room 2	Mdm Huang Dong Hong	huang dong_hong@moe.edu.sg
Language Room 3	Ms Ratha d/o Pichai Odayar	ratha_pichai odayar@moe.edu.sg
Teaching Lab	Ms Siti Safura	siti safura abdul rahim@moe.edu.sg
SBB4&5	Mr Lim Tian Swee	lim tian swee@moe.edu.sg

Primary 4 (General Information)

General Information	Remarks
<p>1.</p> <p>4Ps (Present, Purpose, Passion & Perform)</p>	<p>As a school, we would like to reiterate the Code of Conduct for our students for the academic year. The code of conduct is categorised according to the 4Ps: Present, Purpose, Passion and Perform. You can refer to the Student Diary 2018 (Pg12-15) for details on the school's expectations in these 4 areas</p> <p>Please note that students should arrive in school by 7.20 am to enable them to settle down. <u>Students who arrive after the 7.30 am school bell has rung will be considered late.</u> Please make the necessary transport and child care arrangements to ensure your child is punctual for school.</p>
<p>2. Absence from school</p>	<p>We would like to appeal to you not to take your child out from school during term time so as to ensure that he/she is fully engaged in learning.</p> <p>If your child is absent from school during curriculum time because of medical or other valid reasons, please provide a medical certificate or a letter signed by parents explaining the reason for his/her absence from school. Alternatively, you can e-mail Mrs Janice Chang at lim_seok_lian@moe.edu.sg. If your child misses any examination / assessment, a valid medical certificate has to be submitted. Medical certificate from Traditional Chinese Medical clinics will not be accepted. A zero grade will be given if a medical certificate is not submitted upon returning to school. The school will not have a make-up or reschedule the dates of Written and Listening Comprehension examinations / assessments.</p> <p>Do refer to Student Dia 2018 (Pg 10) for more information on this.</p>
<p>3. Mode of Communication</p>	<p>The Student Diary and e-mail will be used as the mode of communication between teachers and parents. Please make an appointment with the teacher if you would like to meet him / her personally. Teachers are not obliged to share their personal handphone numbers. This is in line with the school's work-life harmony policy.</p> <p>(Meeting of teachers is strictly by appointment only and during the teacher's free eriods or after school.</p>
<p>4. Homework Policy</p>	<p>All homework will be recorded by students in their Student Diary.</p> <p>We would also like to seek your help to monitor your child's homework so that he has consistent practice and is able to manage time effectively.</p>
<p>5. Whole-School Approach Reading Programme and Speak Internationally Acceptable English (IAE)</p>	<p>Students are to read age-appropriate English storybooks and to speak in Internationally Acceptable English at ALL times to enhance their proficiency in English (except during MT periods). Please ensure that your child brings an age-appropriate English storybook to school every day.</p>

6. Weekly Spelling Exercise	Your child has his/her weekly Mother Tongue and English spelling exercises on Tuesdays and Thursday respectively, starting from Week 3. If a public holiday falls on the spelling day, the spelling exercise will be held on the next school day.
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General Information	Remarks
7. Snack Break	As part of ensuring that we always provide an environment that is conducive to learning, our school will implement "Snack Break" for our students. As dismissal is now at 1.45 p.m., students will be able to have small bites and rest during this 15-min break. Students are encouraged to have healthy snacks during this break. This will take place daily from Monday to Friday at 12 noon. Do note that students will not be allowed to go to the canteen during Snack Break.
8. Remedial Lessons	These will start from 15 January 2018 (Term 1 Week 3) for P3 to P6 students. Remedial Lessons are only for <u>selected group of students</u> who are very weak so as to keep the group small. Students who are selected for these lessons will receive a letter to inform them of the date, time and venue and to seek their parent's consent. Please ensure that your child/ward attends all remedial lessons.
9. Increase in Food Pricing	<p>Due to increasing operating costs, this year, some of the canteen vendors have revised the pricing of their food. A student's main food set will include a portion of rice/noodles, served with vegetables and fruits. This is in accordance with HPB's guidelines on the 'Healthy Meals in Schools Programme' (HMSP). The portions are also more than before. The pricing for such sets have been pegged at \$1.20. Otherwise, the general increase is by 10 cents for some ala carte items on the menu.</p> <p>We would like to assure you that all requests of price increase by the vendors have been subjected to the school's closed comparisons with previous years' pricing and have been moderated accordingly. Thus, we seek your kind understanding in the matter.</p>

<p>10. Learning through Computer Applications</p>	<p>The students will be using Mconline and other ICT tools in the learning process. These tools serve as platforms for students to access information posted by their teachers, share their knowledge with their peers, as well as to engage in collaborative work with their group members. We strongly encourage all parents to allow their children to log onto the computer to access these tools so as to supplement their learning from Term 2 onwards.</p> <p>To access the portal, do log in to www.mconline.sg</p> <p>Your child has been provided with the LOGIN ID, PASSWORD and SCHOOL CODE.</p> <p>For queries, please email your child's form teacher.</p>
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Primary 4 (Programmes | Events / Activities) — Term 1

Programme Event Activity	Remarks	Date Time Duration
Total Defence Day Activities	School hours as per normal. More details will be provided at a later date.	8 February to 14 February
Chinese New Year Celebrations (Eve)	More details will be provided closer to the date.	15 February 7.30 a.m. to 9.30 a.m.
Chinese New Year Holidays	School Closed	16 February to 19 February
FBLJ to Maritime Museum	More details will be provided closer to the date. Each class will go on one of the dates.	3 March, 8 March, 9 March

Acknowledgement Slip
Primary 4 Level Letter for Term One 2018

I have noted the contents of this letter.

Name of Child / Ward:

Class: P4 (

Name of Parent / Guardian.

E-mail Address:

Parents' Support Group (PSG) Sign-up

Please tick (4) the appropriate box. (Sign-up is required on a yearly basis)

I am able to help out as a parent volunteer.

Availability (please tick):

(11 I am available between 7.30 a.m. and 1.45 p.m. on _____ (day/s)

I am available after school hours from 1.45 p.m. to 5.00 p.m. on _____
(day/s) C] I am a working parent (need to take leave)

C] I am available between 9.30 a.m. to 1 1.00 a.m. to help out during TGIF on Fridays

D I am unable to help out as a parent volunteer.

Signature of Parent / Guardian

Date